WHITING FORENSIC HOSPITAL
OPERATIONAL PROCEDURE MANUAL

SECTION II:	ORGANIZATION FOCUSED FUNCTIONS
CHAPTER 7:	Management of the Environment of Care
PROCEDURE 7.21:	**Dietary Services**
Governing Body Approval	6/10/18
REVISED::	

POLICY:

The Dietary Services Unit, which is managed by our landlord organization, Connecticut Valley Hospital, per an established Memorandum of Understanding will provide nutritional care to all WFH patients according to the accepted Nutritional and Food Service standards of care.

SCOPE: All WFH direct care and Dietary staff

PROCEDURE:

A. Dietary Services prepares and maintains, Policy and Procedure Manuals addressing the standards for Clinical and Administrative Services within the framework of the Governing Body of Whiting Forensic Hospital (WFH), as follows:

   1. The Dietary Service Administrative Manual is located in the Manuals folder on the T: Drive. The manual is prepared and updated as necessary by the Food Service Director. The manual addresses leadership, administrative functions, personnel, food production, storage, delivery and service, sanitation, safety, quality improvement activities and disaster plan.

   2. The Clinical Dietary Services Manual is located in the Manuals folder on the T: Drive. The manual is prepared and updated as necessary by the Supervising Dietitian. It addresses all clinical issues related to Food Services, such as nutritional screening and assessment, diet orders, charting, computerized system, and food and drug interactions.

   3. The Nutrition Care Manual is an internet-based resource available to aid the Medical Staff in the ordering of therapeutic diets. This manual outlines the procedures for ordering special diets, and the diets that are available. The diet manual subscription, with all revisions, is approved by the Pharmacy Nutrition and Therapeutics Committee and renewed annually by the Supervising Dietitian. The manual is accessible to all clinical and dietary services staff at WFH via the following website: www.nutritioncaremanual.org.